

Online Provider Change of Information Form - Required for Use July 1, 2018

In May 2018 MVP Health Care® (MVP) announced new website functionality with the introduction of the Online Provider Demographic Form. The new online form allows providers the ability to easily communicate with MVP when they are changing or adding a new address, updating Tax ID information, or notifying MVP that a provider has left their group. Forms are submitted electronically, and providers will receive a reference number to check the status of a change. **Please note that this form is only for physician/provider changes. Facilities must continue to submit changes as they do today.**

As a reminder, starting 7/1/2018 MVP will require the use of this online form to notify MVP for all provider changes of information.

How to access the online form:

- Visit **mvphealthcare.com**, select *Providers*, then *Forms*, then under the *Provider Demographic Change Forms*, select the *Provider Change of Information Form (Online)*. (Consider adding vanity URL)
- When the *Provider Change of Information Form (Online)* opens choose the type of demographic change from a drop-down menu.

MVP Regional Emails

Currently providers send in their demographic changes and mid-level registrations through the appropriate MVP regional email address. **Effective 7/1/2018**, MVP will consolidate those email addresses to a new email address: MVPPR@mvphealthcare.com. MVP will no longer accept demographic changes via email; they must all be submitted online.

Providers should use this email for all mid-level registrations and status checks. When requesting a status check the reference number received when you submitted your online demographic request must be provided.

All MVP Regional Email addresses that exist today will be de-activated by 10/1/2018.

If you have any questions with respect to this notice, please contact your Professional Relations Representative.

